



## Progress Check at Two Policy

**Date: November 2023**

**Review: November 2025**

### Policy intention

This policy recognises the importance of assessment between two and three years to help parents and practitioners recognise progress, understand needs and plan activities to support a child's development.

It is an Early Years Foundation Stage (EYFS) requirement, that parents/carers are supplied with a written summary of their child's development at this age. The progress check identifies the child's strengths and any areas where the child's progress is less than expected, so that we can work with parents/carers and support children with their future learning.

The check can be shared, with parents/carers permission, to other professionals, including the child's health visitor and any other setting the child attends.

### Procedure

- The check will cover the three prime learning and development areas of the EYFS: Personal, Social and Emotional Development; Physical Development; Communication and Language.
- We may review a child's progress against other areas of learning.
- Parents/carers are provided with a short written summary to enable us all to gain a clear understanding of a child's development.
- We document a child's progress to date in the prime areas and identify any emerging concerns.
- A targeted plan is developed to support future learning and address any significant concerns.
- We discuss with parents/carers how the summary of development can be used to support learning at home.
- Parental consent will be sought to share relevant information with other professionals and parents/carers are encouraged to share the progress check with other relevant professionals.

### Other useful policies:

- [Parent Partnerships Policy](#)